



EMBASSY OF SPAIN - NATIONAL VISA REQUIREMENTS

Sn.	DIGITAL NOMAD VISA CODE - TEL	Y	N
1.	National Visa Application Form: Duly completed and signed by the applicant.		
2.	One passport size photograph: With white background, pasted on the form with glue (do not staple), taken within the last three months. For men, the head must be uncovered. For women, the full face must be visible down to the hairline.		
3.	Original passport: Signed by the holder, valid for at least 1 year from the travel date and a clear copy of the biographic page.		
4.	Qatar Residence Permit or National Qatar ID: Clear photocopy of both sides.		
5.	To Whom it May Concern Certificate: Issued through Metrash App. Metrash » Certificates » Residency » "To Whom it May Concern" » QID number Certificate should be issued only in English. This document does not need MOFA attestation.		
6.	Police Clearance Certificate: From the country/countries you have lived for the past five (5) years. This document must be issued by the National Police Authorities of the respective country/countries of residence (within 6 months of document submission). Must be attested by MOFA in the country of issuance, apostilled/legalized, and then translated into Spanish.		
7.	Medical Certificate: It must be issued by the doctor in the following terms <i>"This health certificate states that Mr./Ms. (.....) does not suffer from any of the diseases that may have serious public health repercussions in accordance with what is stipulated by the International Health Regulations of 2005"</i> . Must be attested by MOFA in the country of issuance, apostilled/legalized, and then translated into Spanish (within 6 months of document submission). This document can be issued by Medical Commission Department or Approved Private Hospitals.		
8.	Authorization Fee Form <i>"Tasa autorizacion de residencia temporal 790-052"</i> Duly completed in Spanish and signed by the applicant. This must be paid at the embassy before scheduling an appointment at BLS International. https://sede.administracionespublicas.gob.es/pagina/index/directorio/tasa052		
9.	Application Form of Authorization <i>"Solicitud de autorizacion de residencia temporal no lucrativa EX-01"</i> Duly filled in Spanish and signed by the applicant. For minors, both parents must sign the form. https://www.inclusion.gob.es/documents/d/migraciones/ex01-formulario-autorizacion-de-residencia-temporal-no-lucrativa-1		
10.	Health Insurance: Must be valid for one (1) year, fully paid for the whole period, under the name of the applicant, with a minimum international coverage of €30,000. Must include a repatriation clause in case of death. The insurance coverage must be for residence in Spain not tourism.		
11.	Certificate of NIE: <i>Certificado de Número de Identificación de Extranjero</i>		

12.	Financial and Budgetary Information: Explanatory letter addressed to the Consulate, describing in detail all financial information and budgetary description (Bank's name, type of accounts, incomes and final balances must be written and explained in detail in the letter). This explanation is very important, general financial situation and budget is vital for the application (enough financial means to cover all expenses during the intended period of residence in Spain must be proven) attach original evidence of every aspect mentioned on it. If the person in charge of the expenses is not the applicant, the letter mentioned above must be written with the title <i>"Financial Responsibility letter"</i> for the applicants. In this case, passport copy, QID and salary certificate or any other income or investments of the sponsor must be attached. The letter must be signed and translated into Spanish. Original Bank statement for the last six months from the submission date, with the name of the Owner in English.		
13.	Work related information: - The company must be able to prove that their business has been conducting uninterrupted for at least 1 year. - Certificate of the Commercial Registration must show the date of the company's constitution and type of activity carried out. - Proof of employment or professional relationship should not be less than 3 months of working with the company. This document must be explained in detail: - How long has the applicant been working for the company. - Authorization of the company to work remotely from Spain. - All conditions and terms explanation related to your professional activity. - How will the applicant carry out all his responsibilities and duties related to his job/position in the company. - Proof of Academic degree, certificate, or professional qualification, accrediting the capacity to exercise the activities related with the job. It is required to have at least 3 years of professional experience or 3 years from the graduation. - Declaration thorough an affidavit, the responsibility for both the company and the employee to register accordingly in the Spanish Social Security System prior the beginning of the residence in Spain. - Please refer to the links below related to Spanish Social Security, you will find important information regarding international agreements and corresponding forms: https://www.seg-social.es/wps/portal/wss/internet/informacionUtil/32078/32253 https://www.seg-social.es/wps/portal/wss/internet/informacionUtil/32078/38626/38627 - RETA registration (<i>Regimen Especial de Trabajadores Autonomos</i>)		

All the above documents must be translated into Spanish, except the Bank Statements.

Declaration:

I understand that the visa application process will not take less than 2 months, and the decision on whether to issue or not to issue a visa is the sole discretion of the Embassy of Spain. I have been informed that the application with incomplete set of documentation according to the above checklist, may result in the refusal of a visa. I may be requested for a personal interview or to provide additional documentation.

Name: _____

Passport number: _____ Signature: _____

Additional comments:
